

Schneitter's Swiss Oaks Clubhouse Reservation Rules and Cleaning Check List

A Cleaning Deposit of \$200 is required before all parties, banquets, and group activities where the Clubhouse has been reserved in advance. Deposits will be forfeited for any cleaning needed to the Clubhouse after a party.

The following conditions are AGREED UPON BY THE HOMEOWNER using the facilities:

1. **ONLY THE BANQUET ROOM & KITCHEN CAN BE RESERVED FOR THE EXCLUSIVE USE OF THE HOMEOWNER.** The game room, spa area, weight room, and racquet ball court are still available for ALL Homeowners to use.
2. Reservation times WILL BE AS AGREED and CLEAN-UP MUST BE COMPLETED by the designated time for completion of the activity.
3. Rules for the Clubhouse and Signs within the building MUST BE ADHERED to by all persons, guests, etc. while using the facilities.
4. Persons found smoking, using alcoholic beverages, damaging or misusing any facilities WILL BE ASKED TO LEAVE THE BUILDING and DAMAGES WILL BE THE RESPONSIBILITY OF THE HOMEOWNER.
5. A vacuum is available for the carpeted area, but all CLEAN UP OF THE KITCHEN, ENTRY, BATHROOMS AND BANQUET AREA IS THE RESPONSIBILITY OF THE HOMEOWNER.
6. The cleaning deposit is refundable following the activity provided the following:
 - A. There are NO stains to the carpet requiring professional cleaning. RED DRINKS, JELL-O AND OTHER RED FOODS ARE DISCOURAGED. In the event of a carpet stain, DO NOT ATTEMPT TO CLEAN IT YOURSELF AND USE BRUSHES OR DETERGENTS ON THE CARPET.
 - B. All tables. Chairs or other items, which have been set up for the activity, are removed and/or put away. This would include Catering accessories.
 - C. The KITCHEN IS TOTALLY CLEANED including floors, sinks, cabinets, countertops, AND floor drain under the sink.
 - D. The KITCHEN APPLIANCES ARE TOTALLY CLEANED, including the Refrigerator, all three (3) Ovens, Range and Dishwasher. The Garbage Disposal, and **FOOD TRAP BELOW THE SINK IN THE CABINET MUST BE FREE OF FOOD AND DEBRI.**
 - E. Any utensils, dishware and accessories must be removed from the kitchen.
 - F. All GARBAGE MUST BE PUT IN PLASTIC GARBAGE BAGS and Deposited in the DUMPSTERS located on the South of the Clubhouse.
 - G. Entry and Restrooms Must Be Clean.
7. NO OVERNIGHT PARTIES, SLEEP OVERS of any kind.
8. ALL Regular Clubhouse Rules, Restrictions, Times, and Privileges STILL apply.

IN GENERAL, THE CLUBHOUSE MUST BE CLEAN AND RETURNED TO THE CONDITION IT IS IN AT THE TIME OF USE. THE HOMEOWNER IS NOT RESPONSIBLE FOR EXISTING DAMAGE. SCHNEITTER'S SWISS OAKS IS NOT RESPONSIBLE FOR ITEMS THAT ARE LEFT IN THE BUILDING.